SRI KONDA LAXMAN TELANGANA HORTICULTURAL UNIVERSITY
ADMINISTRATIVE OFFICE, MULUGU (V&M), SIDDIPET DISTRICT-502279

CONVOCATION APPLICATION FOR RECEIVING DEGREE CERTIFICATE

IN –ABSENTIA

Application duly filled in should reach on or before **27-11-2026**
The Registrar
Administrative Office
Sri Konda Laxman Telangana Horticultural University
Mulugu (V&M), Siddipet District-502279

Affix passport size Photo here

(Attested by the Associate Dean of the College / Gazetted Officer)

1. Name of the Candidate with Surname **(in block letters)** :
2. a) Father's Name :
   b) Mother's Name :
   c) Mobile No. :
3. Mention the
   a) I.D. No. :
   b) Degree Completed :
   c) Month & Year of Completion :
   d) Name of the College :
4. D.D.No., Date & Name of the Bank :
5. Postal Address to which his / her Degree Certificate to be sent by post :

Signature of the Candidate

Encls: a) A crossed Demand Draft (Original) for Rs.2400/- towards Convocation fee drawn on any nationalized bank in favour of "**THE COMPTROLLER, SKLTGHU** payable at Mulugu, Siddipet should be enclosed.
b) Xerox copy of Provisional Degree Certificate should be enclosed.
c) Latest passport size photos (2 Nos.) duly indicating their name and I.D. No. on the reverse, for affixing them on their Degree Certificate.

(FOR USE IN THE ADMINISTRATIVE OFFICE OF THE SKLTGHU)

The candidate has completed the graduation requirements for the award of _____ _____ Degree in _____ and he / she has been admitted to the 5th convocation to be held on _____ and he / she has received his / her Degree Certificate **"IN-ABSENTIA"** at the aforesaid Convocation.

JUNIOR ASSISTANT **SUPERINTENDENT** **C.O.E.**